

Scrutiny Standing Panel Agenda



Housing Scrutiny Standing Panel Tuesday, 23rd October, 2012

You are invited to attend the next meeting of **Housing Scrutiny Standing Panel**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping
on Tuesday, 23rd October, 2012
at 5.30 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

Mark Jenkins (The Office of the Chief Executive)
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Members:

Councillors S Murray (Chairman), A Mitchell MBE (Vice-Chairman), K Avey, K Chana, Ms J Hart, Mrs S Jones, Ms H Kane, L Leonard, Ms G Shiell, Mrs J H Whitehouse and N Wright

SUBSTITUTE NOMINATION DEADLINE:

16:30

1. APOLOGIES FOR ABSENCE

2. NOTES OF THE LAST TWO MEETINGS OF THE PANEL (Pages 3 - 18)

To agree the notes of the last two Panel meetings held on 24 July and 7 August 2012 (attached).

3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

4. DECLARATION OF INTERESTS

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code

of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 19 - 26)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. HRA BUSINESS PLAN AND REPAIRS/MAINTENANCE BUSINESS PLANS 2012/13 (Pages 27 - 36)

(Director of Housing) To consider the attached report.

7. HOUSING REVENUE ACCOUNT BUSINESS PLAN KEY ACTION PLAN 2011/12 - 12 MONTH PROGRESS REPORT (Pages 37 - 56)

(Director of Housing) To consider the attached report.

8. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

9. FUTURE MEETINGS

The next scheduled meeting of the Panel will be held on Tuesday 29 January 2013 at 5.30p.m. in Committee Room 1, and on Tuesday 19 March at 5.30p.m. in Committee Room 1.